



**DEPARTMENT OF THE ARMY
342nd MILITARY POLICE BATTALION
261 EAST 19TH STREET, BLDG. 1000
FORT LEONARD WOOD, MISSOURI 65473-5600**

REPLY TO
ATTENTION OF


ATZT-DEL

JUL 19 2005

MEMORANDUM FOR The 342nd Military Police Battalion

SUBJECT: 342nd Military Police Battalion Command Policy Memorandum #11 (12-Hour Shifts)

1. I am the sole approving authority for implementing any shift longer than the normal 8-hour shift. When a unit commander identifies a need to work longer shifts, they will submit written justifications to me, through the BN S-3.
2. Working 12-hour shifts, which actually results in a shift of 14-15 hours, can significantly increase the safety risks to our personnel, and therefore must not be implemented unless absolutely necessary. When 12-hour shifts are implemented, they will only be used until we can transition back to 8-hour shifts. I will not take this decision lightly; justification for extended shifts must be compelling and clearly articulated. Based on the request, recommendation of the Battalion Sergeant Major, and personnel lay down from the Battalion S-3, I will decide on whether to authorize 12-hour shifts.
3. The point of contact for this memorandum is 1LT Crysler, at 6-1737.


MICHAEL D. BLACKWELL
LTC, MP
Commanding